



Alterations to your Plan This form should be used to make any of the changes to your Plan listed below. You should only fill out the Sections of the form which relate to the information you want to update:

UPDATE REQUESTED	COMPLETION INTRSUCTIONS
Changing your name.	Complete section 1.
Changing your bank account details.	Complete section 2.
Changing your address.	Complete section 3.
Changing your Guaranteed Income Payments.	Complete section 4.
Changing your investment choice.	Complete section 5.
Requesting a surrender.	Complete section 6.
Change of situation with regard to the United States of America.	Complete section 7.

Important information
Please read before completing this form

- Signatures are required at various points throughout this form, please sign where this is required. Your original signature(s) is/are required before any request can be processed. Photocopies, faxed or scanned forms are therefore not accepted.
- If you make a mistake, please cross it out, put in the correct word(s) and sign your initials next to the correction. Please do not use correction fluid.
- All changes will be made in accordance with the Secure Advantage™ Offshore Investment Plan – Lifetime Income *Terms and Conditions*.
- For fully completed surrender instructions, please allow 10 – 15 days for the surrender proceeds to be transferred to your bank account.
- You should read Section 8, “Data Privacy”, before sending the form back to us.
- On completion of this form, please return it to:
AXA Life Europe
Wolfe Tone House,
Wolfe Tone Street,
Dublin D01 HP90,
Ireland.

1. CHANGING YOUR NAME Please fill out your new name below and sign where indicated.

Please enter your Plan number here:

Title: Mr Mrs Miss Ms Other (please specify):

Forename(s):

Surname:

I have included my marriage certificate where my change of name has occurred due to marriage Yes

I have included the Decree Absolute or Decree of Divorce (Scotland) where my change of name has occurred due to divorce Yes

First Planholder's signature:

Print name:

Date:

Second Planholder's signature: (Joint Benefit option only)

Print Name: (Joint Benefit option only)

Date:

2. CHANGING YOUR BANK ACCOUNT DETAILS Please fill out your new bank account details below and sign where indicated.

Please enter your Plan number here:

Full name of your Bank or Building Society:

Name of account holder: Sort Code:

Account number: Building Society Roll number:

First Planholder's signature: Second Planholder's signature: (Joint Benefit option only)

Print name: Print Name: (Joint Benefit option only)

Date: Date:

Please provide your email address if you would prefer to receive confirmation that your request has been completed by email, rather than by post.

Note: We will not use your email address for any other purpose than to send you this confirmation.

3. CHANGING YOUR ADDRESS Please fill out your new address details below and sign where indicated.

Please enter your Plan number here:

Address:

Postcode:

Please provide certified proof of address, dated within the previous 6 months.

First Planholder's signature: Second Planholder's signature: (Joint Benefit option only)

Print name: Print Name: (Joint Benefit option only)

Date: Date:

Please provide your email address if you would prefer to receive confirmation that your request has been completed by email, rather than by post.

Note: We will not use your email address for any other purpose than to send you this confirmation.

4. CHANGING TO YOUR GUARANTEED INCOME PAYMENTS Please fill out how you would like your Guaranteed Income Payments to be made below and sign where indicated.

Please enter your Plan number here:

4A: Start date

We must receive this completed and signed instruction at least **fifteen (15) Business Days** before we would have otherwise made the first Guaranteed Income Payment. Should we not be in a position to start the Guaranteed Income Payment on the date you request, we will commence the Guaranteed Income Payment at the next available date. The minimum age to start income is 55. **You will not be able to commence income until you have sent us a completed PLA6 form.**

A charge will be applied for this request in line with the *Terms and Conditions*.

I/We wish to change the Guaranteed Income Payment Start Date for my/our Plan to the following date:

4B: Frequency

I/We wish to change the frequency of the Guaranteed Income Payments as detailed below:

Payment frequency (choose one) Monthly Quarterly Half-Yearly Yearly

Please note that in accordance with the Plan Terms and Conditions, this change will come into effect on the next anniversary of the Plan Effective Date.

First Planholder's signature:

Second Planholder's signature: (Joint Benefit option only)

Print name:

Print Name: (Joint Benefit option only)

Date:

Date:

5. CHANGING YOUR INVESTMENT CHOICE Please fill out your new investment choices and sign where indicated.

Please enter your Plan number here:

Please complete Part A to change your Investment Compartment Fund.

Please complete Part B to switch money from your Investment Compartment Fund to the Liquidity Fund.

A. Please choose one of the below. A charge will be applied in line with the Terms and Conditions.

The ALI AB Global Strategy
40/60 GBP Fund

The ALI AB Global Strategy
50/50 GBP Fund

The ALI AB Global Strategy
60/40 GBP Fund

First Planholder's signature:

Second Planholder's signature: (Joint Benefit option only)

Print name:

Print Name: (Joint Benefit option only)

Date:

Date:

B. Please enter the amount you wish to switch to the Liquidity Fund below. The minimum amount that must remain in the Guaranteed Compartment after the switch is £1,000.

Please note, however, that amounts transferred to the Liquidity Fund after the Guaranteed Income Payment Start Date for the purposes of paying Ongoing Adviser Charges which are expected to fall due during the relevant Plan Year, must be paid from the Plan (resulting in a partial surrender of the Plan) within the same Plan Year as the transfer from the Investment Compartment to the Liquidity Fund, regardless of whether we actually pay such Ongoing Adviser Charges. Further details are available in Terms and Conditions.

Switch £ to the Liquidity Fund

First Planholder's signature:

Second Planholder's signature: (Joint Benefit option only)

Print name:

Print Name: (Joint Benefit option only)

Date:

Date:

Please provide your email address if you would prefer to receive confirmation that your request has been completed by email, rather than by post.

Note: We will not use your email address for any other purpose than to send you this confirmation.

6. REQUESTING A SURRENDER – PARTIAL OR FULL SURRENDER Please fill out the surrender details below and sign where indicated.

Please enter your Plan number here:

For fully completed surrender instructions, please allow 10 – 15 days for the surrender proceeds to be transferred to your bank account. The minimum surrender amount is £250.

NOTES

Taking money out of your plan

This is a summary of the key tax points to consider for this plan. It is not a complete guide to all of the tax implications that may affect you, as these will depend on your own personal circumstances. We recommend that you seek advice before making any decisions about your Plan as there may be tax implications.

Events that may trigger a tax liability include:

partial surrenders of individual Policies within the Plan above the '5% allowance' each year. You are currently entitled to withdraw 5% of the amount you invested every year for 20 years, and defer paying any income tax until either:

- a) the 5% allowance has been used up for each of the 20 years following the payment of the Contribution. Unused allowances can be carried forward for future years.
- b) after 20 years, the total value of the partial surrenders made exceeds the Contribution into the Plan.

full surrenders of one or more Individual Policies within the Plan.

Amounts in respect of Adviser Charges paid from the Plan will be treated the same as any other partial surrender, in that the payment amounts in respect of Adviser Charges will count towards the '5% allowance' you are allowed to surrender from your Plan, each year on a tax-deferred basis.

The above is based on our interpretation of current law and taxation practices in Ireland and the UK as at July 2013. Please note that AXA Life Invest and our representatives do not provide tax or legal advice, and we therefore recommend that you seek specialist tax advice if you have questions about taking money out of your plan.

Important: The following instructions must be followed to request a partial or full surrender.

Please provide certified copy of identification, if not already provided.

If you are surrendering your Plan in full, please return your original Plan schedule with this request OR, alternatively, a completed Lost Policy Declaration form (available on request).

Please indicate the type of payment you require by ticking ONE option from Part A only and then complete Parts B, C & D.

Any partial surrender will be effected proportionately across all the Funds to which your investment is linked. When you make a partial surrender, it will immediately reduce the Plan Value and Guaranteed Income Amount. You may not make a partial surrender unless your Plan Value is at least £1,000. If you request a partial surrender which would have the effect of reducing your Plan Value to less than £1,000 your partial surrender request will not be executed.

PART A

A single withdrawal to provide a total of £ by a pro rata reduction in the value of all the Individual Policies.

Please indicate the amount of the withdrawal you wish to be deducted from each compartment:

Liquidity Fund

Investment Compartment

A single withdrawal to provide a total of £ by a surrender of the maximum possible number of whole Individual Policies and a pro rata deduction in the value of the remaining Individual Policies.

The full surrender of one or more of the policies (i.e. individual segments) within the contract.

Please state how many:

This surrender will be deducted proportionately from the Liquidity Fund and the Investment Compartment.

The full surrender of the contract.

This request terminates the Plan and all associated guarantees.

PART B

All payments will be made by BACS transfer.

Full name of your Bank or Building Society:

Account name:

Sort Code:

Account number:

Building Society Roll number:

PART C

If you are taking out, or have taken out, over 20% of the initial premium within two years of the start of your Plan, please provide the reason(s). Failure to complete this Section (if required) may delay the processing of the request.

PART D

First Planholder's signature:

Second Planholder's signature: (Joint Benefit option only)

Print name:

Print Name: (Joint Benefit option only)

Date:

Date:

1. CHANGE OF SITUATION WITH REGARD TO THE UNITED STATES OF AMERICA

Please use this Section to tell us if you have become or ceased to be a citizen of the United States of America ("U.S. citizen") or resident of the United States of America ("U.S. resident") as defined in the U.S. Internal Revenue Code.

I confirm I have become a U.S. citizen and/or U.S. resident as of

and my U.S. federal taxpayer identifying number is

I confirm I have ceased to be a U.S. citizen and/or a U.S. resident as of

First Planholder's signature:

Second Planholder's signature: (Joint Benefit option only)

Print name:

Print Name: (Joint Benefit option only)

Date:

Date:

Please provide your email address if you would prefer to receive confirmation that your request has been completed by email, rather than by post.

Note: We will not use your email address for any other purpose than to send you this confirmation.

2. DATA PRIVACY

Why do we need to collect and process your personal data?

AXA Life Europe DAC (as Data Controller – referred to hereafter as “we”, “us” or “our”) is an insurance undertaking with its registered office in Wolfe Tone House, Wolfe Tone Street, Dublin D01 HP90, Ireland.

We will process your personal data (“Data”) for purposes associated with the administration of your insurance policy or to provide you with a benefit under an insurance policy, to comply with legal requirements on us and for internal statistical analysis.

In particular, we shall use your data to provide insurance services and products in connection with the following non-exhaustive list of activities:

- providing quotations and illustrations;
- preparing and concluding insurance policies and fulfilling contractual obligations deriving from them;
- collecting premiums;
- settling claims, payments or other benefits;
- reinsurance and coinsurance;
- prevention and detection of insurance fraud and related legal action; exercising and protecting insurance rights;
- other specific legal or contractual obligations;
- analysis of new insurance markets or products or services;
- management and internal control;
- statistical activities, including for pricing purposes;
- use of anonymized data for the purposes of analysis and market statistics

What will we do with your personal data?

Your Data will be stored in compliance with Irish legal requirements, and in particular with the General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679). In accordance with these regulations, we will implement appropriate security measures to protect your Data.

We may perform criminal checks where permitted by law, and may process other Sensitive Data, such as citizenship or nationality information or health information, when connected with the provision of a benefit under your contract of insurance.

We may transfer your Data to external third-party providers performing certain services for us. Such third-party providers have access to your Data solely for the purposes of performing the services specified in the applicable service contract, and we require them to process the Data only in accordance with our instructions and with technical and organisational security measures consistent with the requirements set out in this Notice.

We may be required to disclose part of your Data to other third parties (1) as required by law; (2) to protect our legal rights to the extent authorized or permitted by law. In addition, in the event of a re-organization, merger, sale, joint venture, assignment, or other transfer or divestiture of all or any part of our business, we may transfer your Data to the acquiring entities or parties.

We are part of the global AXA Group and therefore your Data may be transferred to and processed in third countries that may not be deemed to provide the same level of Data protection as your home country. If we transfer your Data to a third country, we shall maintain and apply data protection standards consistent with those specified in this Notice. Additionally, we have entered into the AXA Group’s Binding Corporate Rules governing the treatment of personal information of European Union residents. Further information about these Binding Corporate Rules is available on our website.

In particular, in order to provide you with your contract of insurance, we may need to send your data to any of the following third parties:

- IFAs or other distributors who were involved in the distribution of your contract;
- Reinsurers for reinsurance purposes,
- Law firms for the purposes of obtaining legal advice,
- Insurance services firms for managing your policy, including claims handling,
- Services companies providing document management services (printing, archiving, postal services, etc.
- Regulatory bodies such as the Central Bank of Ireland and the UK Financial Conduct Authority to comply with legal requirements
- Irish Revenue Commissioners and other tax authorities in order to comply with our reporting obligations under FATCA and CRS; in particular, we may need to send them your name and surname, address, tax code, date of birth, policy number and the value of your policy at the end of the reporting period

We will not sell your Data to any third party.

We will retain your Data for a period of seven years following the end of your contractual relationship with us.

We process your Data using only manual and IT-based methods and procedures which are strictly required to provide you with insurance services and/or products or, if you agree, to perform market research, surveys and promotional activities. The same methods and processes are used when this data is transmitted to third parties for the same purposes as indicated in this document. Your Data is processed by our employees where this is relevant to their role, and only in accordance with our instructions and for the purposes set out in this privacy notice.

What are your rights under data protection legislation?

You can at any time exercise your rights to access, rectify or erase your Data, restrict or object to its processing, or ask for the Data to be transferred to a third party (data portability) by contacting our internal DPO (by email at data.protection@axa-lifeeurope.com). You may also file a complaint with the Office of the Data Protection Commissioner, Canal House, Station Road, Portarlinton, Co. Laois, R32 AP23 (email: info@dataprotection.ie).

Please note that your personal data is required by us in order to provide you with a contract of insurance. For this reason, we do not have to obtain your explicit consent to process your Data for this purpose.

You can decide not to provide us with certain information we may request from time to time in connection with your policy, but you need to be aware that failure to provide this information may prevent us from providing you with a service or benefit under your insurance policy.

The Secure Advantage+ range of plans is underwritten by AXA Life Europe dac. AXA Life Europe dac, trading as AXA Life Invest, is authorised by the Central Bank of Ireland, and is subject to limited regulation by the Financial Conduct Authority and Prudential Regulation Authority. Details about the extent of our regulation by the Financial Conduct Authority and Prudential Regulation Authority are available from us on request. Registered in Ireland under number 410727. Registered office: Wolfe Tone House, Wolfe Tone Street, Dublin D01 HP90, Ireland. Member of the AXA Group.

